



Inclusive Excellence Student Program Grant

Call for Proposals Information

What is “Inclusive Excellence”?

As a community, the University of Kentucky demonstrates its commitment to cultivating an environment that is inclusive of diverse people, thoughts, ideas, and teachings. Inclusive excellence is the active and intentional engagement with diversity and underrepresented viewpoints in ways that increase our awareness, empathy, and knowledge. Inclusive excellence calls on us to respectfully challenge and explore ways of thinking and doing as we engage, teach, listen, and learn.

Goals:

We seek innovative inclusive excellence programs that are student-centric and foster collaborative programming and partnerships among groups, centers, programs, registered student organizations (in good standing), and/or initiatives with goals to:

- Create or improve collaborative programs that include or address the importance of diverse views and cultures;
- Encourage the participation of all students in inclusive excellence initiatives at the university;
- Educate oneself and others on issues of social justice, diversity, inter-cultural dialogue, and communication;
- Increase belonging and engagement of marginalized, historically underrepresented, and minority groups;
- Develop sustainable programs that increase awareness of and appreciation for a diverse and inclusive community; and/or
- Increase opportunities for collaborative learning around issues of inclusive excellence.

Award Criteria:

Preference is given to groups, centers, programs, registered student organizations (in good standing), and/or initiatives that propose activities and opportunities that:

- Are inclusive of our diverse student populations;
- Demonstrate collaborative partnerships with other groups, centers, programs, registered student organizations, and initiatives that engage diverse students across various identities;
- Serve as models for replication and sustainability throughout the campus community; and
- Extend the success of existing programs or events at the university with significant impact.

Funding:

Funding for grants depends on the number of proposals and the amount of funds available. Funds must be accessed and utilized using a University of Kentucky cost center during the fiscal year in which the funds are awarded. As the Inclusive Excellence Student Program Grant initiative continues to evolve and support of a broad range and quantity of programs, funding for proposals will be made available each academic year based on the following:

- \$15,000 (up to 2 awards)
- \$10,000 (up to 5 awards)
- \$5,000 (up to 10 awards)
- Up to \$2,500 (up to 10 awards)

An **itemized budget** must be provided within the proposal, along with a stated timeline that coincides with the stated purpose. All funds must be used for the intended purpose. Funds **may not** be used to pay university staff, faculty, administrators, or students, or be used to fund existing programs where funds are currently available. Grantees are required to disclose any additional funding received for their programs.

Funding is specifically designed for inclusive excellence in the area of student programming or an area that directly benefits students. Collaborative proposals that target all of our students will be favorably considered.

Proposals that fall into one of the following three categories will be considered:

- *Student Competition*: collaborations among registered student organizations that propose student programming for the benefit of all students.
- *Faculty/Staff Competition*: collaborations among faculty and/or staff that propose student programming for the benefit of all students.
- *Student/Faculty/Staff Competition*: collaborations between students, staff, and/or faculty that propose student programming for the benefit of all students.

Please note: Inclusive Excellence funds are not available to support repeated programs and events for multiple years. Additionally, funding **will not be awarded** to proposals related to research projects, travel, college-specific events and programs, membership dues to academic or professional organizations, payroll, or computer and/or technical equipment.

Application Deadlines:

The call for proposals during academic year 2023-2024 includes two opportunities for funding. The fall semester includes one (1) cycle for proposals with funding to be used in fiscal year 2024 (by 6/30/2024) and one (1) cycle for proposals in spring semester with funding to be used during the 2024 fiscal year (by 6/30/2025).

First Cycle: Fall 2023 – Award for use beginning (January) Spring 2024

- Proposals open October 1, 2023 and close at 5:00pm on October 31, 2023
- Notice of funding by December 31, 2023

Second Cycle: Spring 2024 – Award for use beginning (September) Fall 2024

- Proposals open March 1, 2024 and close at 5:00pm on March 31, 2024
- Notice of funding by May 31, 2024

Submission:

Submit completed applications and accompanying documents electronically to the Vice President for Institutional Diversity at vpid@uky.edu. To be considered, all components must be submitted along with a **signed certification page**. The Inclusive Excellence Programming Committee will review, approve, or deny applications within the notice of the funding time frames listed above. All projects that receive grant funding must be completed prior to June 30 of the academic year in which the proposal specifies. If you have questions regarding the proposal process, please call (859) 257-9293.

Inclusive Excellence Student Program Grant

Proposal Guidelines

Proposal Components:

Please submit the following five components as one attachment to the Vice President for Institutional Diversity at vpid@uky.edu. All components must be received in order to begin consideration.

- 1) Cover Sheet
- 2) Initial Questions
- 3) Detailed Proposal
- 4) Program Budget
- 5) Certification Statement

1) COVER SHEET

Title of proposal:

Name of contact person:

Email address of contact person:

Name(s) of collaborative partners:

Contact information of collaborative partners

Proposal summary (no more than 250 words)

2) INITIAL QUESTIONS

Please check all that apply:

Does your proposal ...

- Develop or significantly contribute to sustainable programs that increase awareness and appreciation for a diverse and inclusive community.
- Involve collaborative partnerships with two or more registered student organizations, centers, and/or programs.
- Increase respect and enhance an understanding of diversity, inclusion, and/or social justice at the university.
- Provide opportunities from which the collective student population can benefit.
- Support diversity and inclusion programming opportunities.
- Provide opportunities for students to learn from and interact with diverse students, faculty, and staff.

Do you have a plan to ...

- Assess the need for the funds
- Present your findings, knowledge, and information to the Inclusive Excellence Programming Committee and other entities on campus.
- Assess the outcomes of your program/opportunity.

3) DETAILED PROPOSAL

Program description: Please provide a detailed description of your program (1-3 pages, double-spaced, Times New Roman 12-pt., font) including:

- How the proposed activities meet the goals and award criteria of the Inclusive Excellence Grant
- Detailed timeline for planning and implementation
- Description of anticipated outcomes
- Assessment model used for evaluation
- How you plan to connect the funded work back to inclusive excellence within the campus community
- Discuss the ways you will facilitate engagement and involvement among diverse students

4) PROGRAM BUDGET

Please provide a detailed budget of the financial amount requested and ways in which the money will be allocated. The use of the monetary resources must coincide with the stated timeline.

5) CERTIFICATION STATEMENT

By signing this form, I (on behalf of my group, center, program, registered student organization and/or initiative) understand and acknowledge that if my group, center, program, registered student organization, and/or initiative is awarded an Inclusive Excellence Student Program Grant, we shall:

- Provide a University general fund cost center for budget transfer of funds and a department or College fiscal agent to receive budget transfer
- Only use the funds for the purpose as set forth in our proposal, and for no other purpose(s)
- Spend the funds in accordance with all applicable University rules, regulations, policies, and procedures, including those set forth in the Business Procedures Manual
- Remain in compliance with all University rules, regulations, policies, and procedures and applicable laws
- Keep receipts and other documentation of our expenditures organized and accessible
- Immediately notify the Inclusive Excellence Programming Committee if we are unable to conduct our program/opportunity and are unable to use the funds
- Using the Summary Report Guidelines, **submit a summary report to the Inclusive Excellence Programming Committee within 30 days of the conclusion of your program or by August 31st of the fiscal year of award.**
- Funding from Inclusive Excellence Student Program Grant cannot be used for scholarships or cash award prizes, computer/technical equipment, travel, memberships to academic or professional organizations, college specific programs/events or research projects or payroll.

If the final/total costs of our program/activity exceeds the amount of our grant, I acknowledge and understand that the amount of our grant is the entire amount we will receive and that there will be no additional funds provided.

I further acknowledge that we will abide by the University' non-discrimination policy and will not discriminate on the basis of race, color, national origin, ethnic origin, religion, creed, age, physical, or mental disability, veteran status, uniformed service, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, social or economic status, or whether the person is a smoker or nonsmoker, as long as the person complies with University policy concerning smoking.

Furthermore, I understand that failure to comply with any laws and/or any University policy or procedure may subject individuals, the group, center, program, registered student organization and/or initiative to suspension, reimbursement of funding, in addition to any restorative actions imposed pursuant to Code of Student Conduct or actions taken in accordance with Human Resources Policies and Procedures, Governing Regulations, or Administrative Regulations as may be applicable.

Signature of Applicant

Print Name **Date**

Signature of Applicant's Advisor
(if registered student organization)

Print Name **Date**

Signature of Collaborative Partner

Print Name **Date**

Signature of Collaborative Partner

Print Name **Date**

**** Department/College Fiscal Agent contact information (name, phone). Please print.****

Inclusive Excellence Student Programs

Summary Report for Funded Projects

1. Describe the collaborative partnerships that were formed to carryout the work.
2. In what ways did your program or event increase respect and enhance an understanding of diversity, inclusion and/or social justice at UK?
3. Explain how your work provided opportunities for all students at UK to interact with diverse groups and benefit from inclusive excellence.
4. How do you think your event facilitated dialogue and understanding of differences?
5. How many people participated in your program or event?
6. What other information can you provide that suggests your event was successful?
7. Explain how your program or event will make a significant impact.